

Office of Student Services Research and Assessment
SACSCOC REPORT

Office of Student Services Research and Assessment

Annual Assessments

Goal Description:

The Office of Student Services Research and Assessment will assist division departments will completing annual assessments to meet deadlines.

RELATED ITEMS

RELATED ITEM LEVEL 1

Complete Annual Assessments

Performance Objective Description:

Division departments will meet deadlines for having annual assessment results posted to the online assessment tracking system (OATDB).

RELATED ITEM LEVEL 2

OATDB/Compliance Assist Entries

KPI Description:

Department entries in OATDB/Compliance Assist will serve as the indicator. By September 1, 2016, 100% of departments will have Compliance Assist entries complete.

Because of the failure to provide all necessary entries and the lack of adequate supervision and input during the assessment cycle, it became evident to the associate dean responsible for this area to devise a more systematic approach to review and to training.

Results Description:

The Associate Dean responsible for oversight of the Division had been on an extended leave for 8 weeks and was unable to monitor the Division's assessment activities. In September 2016, all departments were again reminded of relevant deadline since all departments had not successfully completed the necessary entries. Several departments were unable to complete entries for various reasons . An extended final deadline of October was issued to all departments for final entries to be made. After the October deadline, nine departments still had not made the adjustments that were indicated.

Because of this finding, the initial goal and objective were not met.

Professional Development Of Divisional Staff

Goal Description:

The office of student services research and assessment will be committed to assisting divisional staff in creating meaningful assessment projects as well as further their professional development through a series of presentations, lectures, webinars/seminars.

RELATED ITEMS

RELATED ITEM LEVEL 1

Development And Promotion Of Programs

Performance Objective Description:

Divisional staff, including student employees, will enhance their existing knowledge as well as gain new information regarding student services assessment, research, and development topics by attending seminars, presentations, and webinars.

RELATED ITEM LEVEL 2

Training Sessions

KPI Description:

A variety of assessment-related presentations, webinars, and seminars will be offered during the 2015-2016 academic year. A survey will be administered at the conclusion of each event thereby measuring the effectiveness and participant's satisfaction with the program. Each survey will allow for feedback regarding topics to be offered in future training as well as general comments about the presentation.

Results Description:

Due to a divisional reorganization, professional development is now under the direction of a Student Affairs Professional Development committee rather than the office of assessment. Training sessions are held monthly for the entire division. The office of assessment maintains the option of scheduling special training in addition to the scheduled divisional sessions. This type of specialized training provides supplemental information for the division's staff and administrators. Only five presentations and webinars were conducted by the office of assessment for the period of 2015-2016.